

Annual Internal Audit Report to Graig Community Council (continued)

KF
12/7/18

Point 8

Weakness

The Community Council maintains a Fixed Asset Register which records assets at a mixture of cost and insurance value, as historical cost is unknown for the older items. Therefore reconciling amounts of £13,310.50 have been deducted from the recorded value of each of the two properties on the Fixed Asset Register, so that the total per the Fixed Asset Register agrees with the figure in Box 12 in the Statement of Balances per the Annual Return.

Physical verification of the tangible assets shown on the Fixed Asset Register should take place at least annually in accordance with Financial Regulation 13.6. This has not been done during the year.

Implications

Assets can be lost, stolen or in need of repair.

Our recommendation

We recommend that a physical verification of tangible fixed assets shown on the Fixed Asset Register is carried out as soon as possible.