



# GRAIG COMMUNITY COUNCIL

**Agenda for the Meeting of the Community Council  
to be held at Graig Community Centre and remotely via Zoom  
at 19.00 on Wednesday 29<sup>th</sup> November 2023**

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 29<sup>th</sup> November 2023 at 19.00 to be held at Graig Community Centre and remotely via Zoom.  
(Members of public or press are invited to contact the Clerk for remote access to the meeting at least 2 working days in advance.)

Mrs Clare Cotterell – Locum Clerk/RFO - [clerk@graiqcc.co.uk](mailto:clerk@graiqcc.co.uk)  
23 November 2023

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- 1. Chairman's Welcome and Public Participation**
- 2. Apologies for Absence**  
To receive apologies for absence.
- 3. Declarations of Interest**  
Members to declare an interest in any items of business on the agenda.
- 4. Minutes**  
To agree the accuracy of the minutes of the meeting held on Wednesday 25<sup>th</sup> October 2023.
- 5. Matters Arising from Minutes and Clerk's Update**
  - a) To consider any updates or matters arising from the minutes.
  - b) To receive Clerk's update.
- 6. Newport City Councillors**  
To receive a report from City Councillors.
- 7. Co-option Policy**  
To review and approve the co-option policy and application form.
- 8. Grant Request**  
To consider a grant request from Lower Machen Church.
- 9. Finance**
  - a) To receive financial documents.
  - b) To approve the schedule of payments.
  - c) To consider standing order arrangements.
- 10. Draft Budget 2024-25**  
To review the draft budget document for 2024-25
- 11. Christmas Arrangements**  
To consider expenditure for Christmas arrangements/lights etc.
- 12. Planning**
- 13. Next Meeting**  
Wednesday 20<sup>th</sup> December 2023 at 19.00 – Graig Community Centre and via Zoom.