



GRAIG COMMUNITY COUNCIL

**Agenda for the Meeting of the Community Council
to be held at Graig Community Centre and remotely via Zoom
at 19.00 on Wednesday 24th April 2024**

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 24th April 2024 at 19.00, to be held at Graig Community Centre and remotely via Zoom:

<https://us06web.zoom.us/j/81211908327?pwd=MlVJVGttdjVvWU9KWTBKWE1pSTEyQT09>

Meeting ID: 812 1190 8327 Passcode: 096530

Mrs Clare Cotterell – Locum Clerk/RFO - clerk@graiGCC.co.uk
19th April 2024

- 1. Chairman's Welcome and Public Participation**
- 2. Apologies for Absence**
To receive apologies for absence.
- 3. Declarations of Interest**
Members to declare an interest in any items of business on the agenda.
- 4. Rhiwderin Flooding**
To receive an update.
- 5. Forge Mews/Bassaleg Bridge**
To receive an update and consider any action required.
- 6. Car Parking at Graig Hall**
To receive an update and consider any action required.
- 7. Energy Quotations**
To consider energy quotations.
- 8. Minutes**
To agree the accuracy of the minutes of the meeting held on Wednesday 27th March 2024.
- 9. Matters Arising from Minutes and Clerk's Update**
 - a) To consider any updates or matters arising from the minutes.
 - b) To receive Clerk's update.
- 10. Newport City Councillors**
To receive reports from City Councillors.
- 11. Annual Return and Internal Audit for 2022-23**
 - a) To receive the Internal Audit report for 2022-23 and agree any action required.
 - b) To approve the Accounting Statements for 2022-23.
 - c) To approve the Annual Governance Statement for 2022-23.
- 12. To appoint an Internal Auditor for 2023-24.**
- 13. Finance**
 - a) To receive financial documents.
 - b) To approve Cllr allowances for 24/25.
 - c) To consider the Talktalk broadband contract offer.
 - d) To approve the schedule of payments.



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14. Website/Social Media

To consider proposals for the Council website/email arrangements and social media.

- a) To approve Cllr training for Cllrs Watts and Cleeve 3 x courses each @£40 per session – Total £240.00
- b) To approve delegation to Cllrs Watts and Cleeve for access to certain parts of the website – (with the exception of "The Council" section which includes Council Meetings & Minutes, Finances, Councillors, Policies & Procedures, Council Documents, Burial Board and Community Council Vacancies, along with Police Reports that will be located under "Our Community".)
- c) To approve changes made by VisionICT to:
 - i) update the Navigation Bar (quotation to follow)
 - ii) carry out a website MOT.
- d) To approve a site secure certificate charge – approx. £125.00
- e) To approve delegation to Cllrs Watts and Cleeve to access Google Analytics to enable review of website usage.

15. Planning

To consider responses to planning applications received.

16. Next Meeting

Wednesday 29th May 2024 at 19.00 – Annual Council Meeting - Graig Community Centre and via Zoom.