



GRAIG COMMUNITY COUNCIL

Summons and Agenda for Full Council Meeting to be held virtually via Zoom at 7pm on 24th February 2021

Dear Councillor,

A meeting of the Graig Community Council will be held Virtually via Zoom on Wednesday 24th February 2021 at 7pm (prompt).

1. **To receive apologies for absence:**
2. **To receive declarations of interest:**
3. **To approve and sign the minutes of the meeting held on Wednesday 27th January 2021:**

4. **Accounts for Payment:**

Clerk salary and office allowance for February 21	£2102.52
Misc expenses (Zoom Jan 21 £14.39, annual internet security cost £54.40)	£68.79
WM Garden Services Ltd – replacement of wet pour surface in Cowshed Lane play area	£552.00
Planning Aid Wales – Online training Cllr Taylor	£30.00
TalkTalk – Graig Hall monthly broadband cost (taken by DD)	£24.00
TSOHOST – Webmail monthly hosting charge (taken by DD)	£5.00
SSE – Gas costs for Graig Hall Jan 21 (taken by DD)	£102.92
SSE – Gas costs for Rhiwderin CC Jan 21 (taken by DD)	£283.21
Cllr P Gregory – Chairman’s Allowance 2020-21	£450.00
Cllr J Taylor – Annual Cllr Allowance 2020-21	£150.00
Cllr J Harris – Annual Cllr Allowance 2020-21	£150.00
Cllr N Tarr – Annual Cllr Allowance 2020-21	£150.00
Complete Business Solutions – Ink	£26.40
Total to date:	£4094.84

Receipts:

None to date

5. **Planning:**

- a. 21/0004 – Proposal: Proposed garage conversion. Site: 14 Camelia Avenue, Rogerstone, Newport NP10 9JA. Application Type: Full.
- b. 21/0137 – Proposal: Single storey rear extension, garage conversion and creation of ground floor window in side elevation. Site: 24 Daffodil Lane, Rogerstone, Newport NP10 9JJ. Application Type: Full.
- c. 21/0144 – Proposal: Proposed first floor side extension above existing garage with rear balcony area, enlargement of rear dormer window and attic conversion. Site: 13 Graig Close, Bassaleg, Newport NP10 8PE. Application Type: Full.

6. **Items for Discussion/Action:**

- a. Kerbside bins update
- b. Footpath through open space repair/refurbishment update
- c. The Paddock update
- d. Council approval of Purchase Order system documents and procedure
- e. Consultation on NCC replacement LDP
- f. OVW NHS Front line workers
- g. Council noticeboards
- h. Maintenance of Graig Hall car park area
- i. Christmas trees 2021 location, installation & illumination
- j. Consideration of Tiny Forests project
- k. Draft Ombudsman’s Guidance for Cllrs
- l. Internal audit arrangements for 2020-21 accounts

7. **Reports:**

- a. Newport City Councillors (update on some issues received)

Sub Committees:

- b. Graig Community Centre (inc. insurance cover update)

- c. Rhiwderin Community Centre & Fundraising Group
- d. Allotments
- e. Burial Board

Working Groups:

- f. Play Areas Group (replacement swing & Sward Turf)
- g. Horticultural Group/Best Kept Villages Group
- h. Technology Group
- i. Events and Social Group
- j. Consultation Group

8. Items for forthcoming agendas:

9. Urgent Business not discussed above:

10. Dates of next meetings:

Full Council Meeting – Wednesday 24th February 2021 at 7pm remotely via Zoom
Finance meeting – Wednesday 5th May 2021 at 7pm (venue TBA)

Yours faithfully,
Sian Davies – Clerk to the Graig Community Council

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Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.

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