



# GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at  
Graig Community Hall (and remotely via Zoom)  
at 7pm on Wednesday 28th June 2023

Members present: Cllr D Williams, Cllr N Tarr, Cllr P Appleton, Cllr L Fry, Cllr K Sayer, Cllr J Harris.

Members of the Public: 0

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 7.03pm

## 1. Chairman's Welcome and Public Participation

Chairman welcomed all to the meeting. No members of the public were present.

## 2. Apologies for Absence

To receive apologies for absence – None received.

Cllr Singh was absent.

## 3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – None received.

## 4. Minutes

To agree the accuracy of the minutes of previous meetings:

Previous Minutes for 2023 were not available.

Minutes of 14<sup>th</sup> June 2023 were **resolved** as accurate with the following amendment – Proposed Cllr Harris, seconded Cllr Tarr.

- *Annual Zoom subscription was agreed.*
- *Bus stop on Caerphilly Road – Cllr Harris to investigate replacement of older bus stops.*
- *Cllr Sayer enquired about litter bins disappearing – Cllr Harris to investigate.*
- *Cllr Appleton enquired about a paper diary – Cllr Sayer to obtain one.*

## 5. Updates or Matters Arising from Minutes

To receive updates or consider any matters arising from minutes – None.

## 6. Co-option of New Members

No expressions of interest received but knowledge of at least one interested party.

## 7. Council Standing Orders

To review, amend if required, and adopt the Council's Standing Orders – **resolved** to approve the updated Standing Orders – Proposed Cllr Tarr, seconded Cllr Fry.

## 8. Finances

- a) To receive the annual financial documents for the year ending 31<sup>st</sup> March 2023 – Item **deferred** as accounts for the year ending 31<sup>st</sup> March 2023 were not available.

- b) To approve the following schedule of payments:

**Resolved** to approve the following payments – Proposed Cllr Harris, seconded Cllr Tarr.

<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>
T Carter for Zoom payment	£14.39	EST (HR services)	£90.00
FireQuip service	£54.00	SLCC Locum Services (May)	£1479.00



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## 9. Internal Auditor

To appoint an Internal Auditor for year ending 31<sup>st</sup> March 2023.

**Resolved** to appoint Lyn Llewelyn to carry out the Internal Audit for 2022-23 – Proposed Cllr Appleton, seconded Cllr Sayer.

## 10. Planning

To consider any planning applications received and agree a response.

- a) 23/0493 – PROPOSED SINGLE STOREY REAR EXTENSION - 54 Pentre-Poeth Road, Newport – **No objection**, if possible the extension should be in keeping with the existing façade.
- b) 23/0462 - CONSTRUCTION OF A COVERED SPECTATOR STAND ALONGSIDE THE FOOTBALL PITCH - Whiteheads Sports Club, Park View, Bassaleg – Cllrs **agreed** to carry out a site visit before deciding on a comment.

## 11. Next Meeting

Wednesday 26<sup>th</sup> July 2023 – 7pm

Cllrs agreed to post the agenda for each meeting on all noticeboards – Cllr Williams agreed to post agendas.

Cllrs agreed to hold an interim informal meeting to discuss items for the next agenda.

Items noted for July agenda:

Raised planter work by Bassaleg shops

Noticeboards

Allotment rents

Proposed delegation arrangements for planning applications

**Meeting closed at 8.20pm**

**These minutes were approved at the meeting held on 9<sup>th</sup> August 2023, Item 5**