



GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 27th September 2023

Members present: Cllr D Williams, Cllr N Tarr, Cllr P Appleton, Cllr J Harris, Cllr L Fry, Cllr K Sayer.

Members of the Public: 4

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 19.02

1. Chairman's Welcome and Public Participation

Chairman welcomed all to the meeting.

A resident and member of the Rhiwderin Hall committee asked about payment of the invoice for line painting, it was noted this invoice is on the agenda for approval. A discussion was held about a separate account for the hall committee and whether this should be incorporated within the Community Council account.

Clerk to obtain advice from Internal Auditor regarding the accounts for Rhiwderin Hall and report back.

Other issues noted:

- Signs outside halls may need replacing.
- Safer routes to school – update from Cllr Harris next meeting.
- Speed signs and limits.
- Street lighting obstructed by overhanging trees.
- Cllr Harris to arrange a meeting with NCC regarding roundabout.

2. Apologies for Absence

To receive apologies for absence – **None**.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – **None**.

Item 6 - Allotments brought forward

- a) To consider request received to site a greenhouse – **Resolved** to approve the request to site a greenhouse.
- b) To consider allotment rents – Item **deferred** until after the inspection.
- c) To consider annual expenses of committee, cost of mowing track and rubbish removal and new signage – Item **deferred** until after the inspection.

Agreed allotment inspection to be carried out on 1st October at 3pm.

4. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 30th August 2023.

Resolved to approve the minutes of 30th August 2023 – Proposed Cllr Harris, seconded Cllr Tarr.

5. Matters Arising from Minutes and Clerk's Update

- a) To consider any updates or matters arising from the minutes – **None**.
- b) To receive Clerk's update – **Noted**.

6. Allotments – see above



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7. Newport City Councillors

To receive a report, to include an update on Old Bassaleg Bridge.

City Cllr Harris reported:

- Weeding along Caerphilly Road to be added to the weeding schedule.
- Re-established grass cutting at the allotment by Newport City Council grass cutting team.
- A vehicle blocking a pavement in Church Crescent was reported, this has now been removed.
- The reply Cllr Harris received regarding the bus stop on Laurel Road:
Good afternoon Councillor, thank you for your continued patience. Just to keep you updated, unfortunately we are still trying to arrange for a bus shelter that will fit in this area. We believe this shelter was damaged because the footway is too narrow, not providing enough clearance on the roof of the cantilever shelter for buses pulling into the stop. The new shelters have a similar if not slightly wider roof, so we anticipate that it would just end being damaged again. For information, the company that supplied the previous reduced roof shelter are no longer trading, but I will keep you updated as soon as we get any more news.
- The Tree Officer visited a garden in Court Crescent, Bassaleg regarding an overhanging tree from Council land.
- The reply Cllr Harris received regarding a request for a barrier on Caerphilly Road:
Good afternoon Councillor, thank you for your email. Unfortunately, we cannot install the pedestrian guard rail due to the width of the footway on Caerphilly Road, if we installed the rail then there would not be sufficient width for pedestrians and we would not be DDA compliant.
- Ruth Jones, MP, held her surgery at Graig Hall.

8. Co-option Policy

To review and approve the co-option policy and application form – resolution of this item **deferred** to next meeting.

9. Finance

- To receive available financial documents – reports on Year to Date receipts and bank balance to 31st August 2023 were noted.
- To approve the schedule of payments.

Resolved to approve the following payments – Proposed Cllr Fry, seconded Cllr Williams.

<u>Payee</u>	<u>Amount</u>
SLCC Enterprises Ltd Invoice 636 for Locum Services – August	£1,836.00
N Tarr – reimbursement of zoom subscription	£15.59
N Tarr – reimbursement for microphone & cable	£113.98
PHS Ltd – service agreement	£425.04
SW Sports Ground – line painting	£1,188.00
Best Kept Villages Grant	£180.40

Bank balance as at 31st August 2023 - £66,803.86

- To consider cost for remembrance wreaths – **Resolved** £200.00 (to cover 2 years) – Proposed Cllr Sayer, seconded Cllr Harris.
- To consider a grant payment to Best Kept Villages Group - £180.40 – **Resolved** – Proposed Cllr Tarr, seconded Cllr Fry.
- To agree a further Cllr to register for online banking to authorise payments – agreed Cllr Appleton to register for online banking.



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10. Christmas Arrangements - Item deferred due to lack of time.

11. Items put forward by Cllr Fry for discussion – Item deferred due to lack of time.

Detail circulated to Cllrs.

12. Planning - Item deferred due to lack of time.

- a) 23/0841 - PARTIAL DISCHARGE OF CONDITION 4 (WINDOW AND DOOR DETAILS) OF 20/0870 LISTED BUILDING CONSENT FOR THE CHANGE OF USE TO CLASS A1 (SHOPS) INCLUDING INTERNAL AND EXTERNAL REPAIRS FOR USE AS A DELICATESSEN - The Coach House Caerphilly Road Newport South Wales NP10 8LE
- b) 23/0697 - SINGLE STOREY SIDE AND REAR EXTENSION - 7 Church Crescent Bassaleg Newport NP10 8NQ

13. Next Meeting

Wednesday 25th October 2023 at 19.00 – Graig Community Centre and via Zoom.

Meeting closed at 21.08

These minutes were approved at the meeting held on Wednesday 25th October 2023, Item 4