



GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 25th October 2023

Members present: Cllr D Williams, Cllr N Tarr, Cllr P Appleton, Cllr J Harris, Cllr K Sayer.

Members of the Public: 0

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 19.15

1. Chairman's Welcome and Public Participation

Chairman welcomed all to the meeting. No members of the public were present.

2. Apologies for Absence

To receive apologies for absence – None received.

Cllr L Fry was absent.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – **None**.

4. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 27th September 2023.

Resolved to approve the minutes of 27th September 2023 – Proposed Cllr Harris, seconded Cllr Williams.

5. Matters Arising from Minutes and Clerk's Update

a) To consider any updates or matters arising from the minutes – **None**.

b) To receive the Clerk's update – **Noted**

The following actions were agreed:

Cllr Tarr to forward the previous budget document to Locum Clerk.

Cllrs to look for financial information to assist the accounts/AGAR process.

Cllr Harris to investigate who to contact for details of play grant and copies of inspection reports from NCC.

6. Allotments

a) To consider allotment rents – **Resolved** - Proposed Cllr Sayer, seconded Cllr Williams.

- No increase to the £3.75 per perch rate for 2024-25.
- There will be no reduction for over 65s/seniors.
- Payment of allotment rents will be made directly to the Community Council from 1st April 2024.

b) To consider annual expenses of committee, cost of mowing track and rubbish removal and new signage – It was agreed that a letter will be sent to the Allotments Committee outlining the above decisions of the Council, confirming that grass mowing is to continue by NCC and the Council will look into obtaining new signs. The letter will also confirm that future expenditure for the allotments will need to be approved in advance at a Council meeting and all invoices for expenditure, once approved, should be sent to the Clerk.

7. Newport City Councillors

To receive a report from City Councillors:

City Cllr Harris reported:

- Next meeting 28th November 2023.
- Cllr Harris is the only City Councillor for Graig Ward until New Year.



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- Old Bassaleg Bridge – a decision has been made to build a new bridge as the old bridge is uneconomical to repair – the project is likely to take 3 years to complete.
It was suggested to hold a community meeting where NCC can engage with residents.

Cllr Harris was also asked to enquire about street lighting being switched off and bus shelters.

8. Co-option Policy

To review and approve the co-option policy and application form – Action agreed: Locum Clerk to amend the co-option application form, decision on the review of the policy and application form **deferred** to next meeting.

9. Finance

- a) To receive available financial documents – reports on Year to Date receipts and bank balance to 30th September 2023 were circulated and noted.
- b) To approve the schedule of payments.

Resolved to approve the following payments – Proposed Cllr Tarr, seconded Cllr Harris.

<u>Payee</u>	<u>Amount</u>
NCC – Annual lease payment of Rhiwderin Hall	£75.00
Remembrance donation for 22/23 and 23/24	£200.00
N Tarr reimbursement for zoom subscription	£15.59

Bank balance as at 30th September 2023 - £98,111.86

10. **Christmas Arrangements** – Cllr Appleton to ask tree supplier about options for lights, solar/battery etc. Expenditure for Christmas arrangements to be approved at next meeting.

11. **Remembrance Service** – It was confirmed that poppies will be put up soon, cable ties will be purchased for fixing. Wreath is being purchased with a donation of £200.00 to cover this year and last year.

12. **Planning – None.**

13. Next Meeting

Wednesday 29th November 2023 at 19.00 – Graig Community Centre and via Zoom.

Cllr Appleton raised the LDP consultation email – Cllr Tarr to pull out relevant information for Graig area for discussion.

Meeting closed at 20.45

These minutes were approved at the meeting held on 29th November 2023, Item 4