



# GRAIG COMMUNITY COUNCIL

Minutes for a Full Council meeting to be held on Wednesday 29<sup>th</sup> March 2023 at 7pm at Graig Community Hall and online via Zoom.

Councillors present: Cllrs David Williams, Nathan Tarr, Keith Sayer, Lawrence Fry, John Harris, and Trish Appleton (left meeting at 7:40pm)

1. To receive Apologies for Absence – There were no Apologies for Absence received.
2. To receive Declarations of Interest – There were no declarations of interest received.
3. Approve the minutes of the meeting held on 25<sup>th</sup> January 2023 – The minutes of the last meeting were approved by the council.
4. To discuss matters arising from the minutes

Cllr Sayer reported on the allotments, He says the rents had been collected and were due to be paid to the community council, that there were no issues but a tidy up of the site was to take place.

Cllr Fry agreed to look into a new letterbox for council's post.

It was reported that Graig Community Hall car park was being attended to

Cllr Harris agreed to make enquiries regarding the bus shelter at Penylan Close

5. To approve the Accounts for payment
  - a. Presented invoices to pay (none)
  - b. Direct Debit Payments (none)
  - c. Councillor Allowances
    - i. Cllr D Williams - Basic (£150)
    - ii. Cllr N Tarr - Basic (£150)
    - iii. Cllr P Appleton - Basic (£150)
    - iv. Cllr K Sayer - Basic (£150)
    - v. Cllr L Fry - Basic (£150)
    - vi. Cllr J Harris - Basic (£150)
    - vii. Cllr S Singh - Basic (£150)
    - viii. Fmr Cllr C Walsh - Basic (£150)
    - ix. Cllr N Tarr – Vice Chairman's Allowance (£300)

Council approved the above account for payment.

6. To discuss the following items
  - a. 2022/23 Audit (DW) – Council briefly discussed arrangements for the audit for 2022/23.
  - b. Appointment of a new clerk (DW)\* – *This item was discussed with the press and public excluded.*



# **GRAIG COMMUNITY COUNCIL**

- c. Finances of the hall (DW) – Council agreed to directly manage the finances of Graig Community Hall, including the hall's bills.
  - d. Recruitment of new members (DW) – This item would be further discussed when the locum clerk is in place.
  - e. Safety and Maintenance Schedule (LF) – Cllr Fry brought to council's attention some works that needed to be carried out, including works to the car park lighting and electrical installation, and essential safety works. One quote was provided, but due to the fact that some of the works needed some specialist work, Council agreed to suspend standing order 18 (2) (number of quotations required for procurement of goods/services)
  - f. Council's post (NT) – Cllr Tarr put to council an option of using Royal Mail's redirect service, as council's post was still being sent to the former clerk of the council. Cllr Williams agreed to have the post redirected to his house in the interim.
  - g. Coronation event (NT) – Council agreed to host an event at Graig Community Hall on the Bank Holiday Monday (8<sup>th</sup> May 2023) for the coronation of King Charles III. Cllrs Williams and Tarr agreed to arrange.
7. To discuss the following resolutions (none)
8. To ask Questions
- a. City Councillors
9. To receive and discuss report from committees and working groups (none)
10. To receive reports from council officers (none)
11. To discuss urgent business – There was no urgent business to discuss.