



GRAIG COMMUNITY COUNCIL

Minutes of the Extraordinary Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 28th February 2024

Members present: Cllr D Williams, Cllr N Tarr, Cllr J Harris, Cllr L Fry, Cllr P Appleton, Cllr J Watts, Cllr M Cleeve, Cllr K Sayer, Cllr J Roe.

Members of the Public: 3

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 19.03

1. Chairman's Welcome and Public Participation

The Chairman welcomed all to the meeting. 3 members of the public wished to speak about Planning items.

2. Apologies for Absence

To receive apologies for absence – **None**.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – **None**.

Item 14 Planning (brought forward)

- a) 24/0080 | PROPOSED SINGLE-STOREY GROUND FLOOR EXTENSION TO EXISTING DWELLING | 5 Ffos-y-fran Close Bassaleg Newport South Wales NP10 8HY – Cllrs **resolved to support** but are concerned that not all neighbours have been consulted by the Planning Authority – Proposed Cllr Watts, seconded Cllr Roe.
- b) 24/0008 | CONSTRUCTION OF 2NO. NEW DWELLINGS | Glebe House Forge Road Bassaleg Newport NP10 8AQ – Residents expressed their concerns about the planning application and requested support from the Community Council – Cllrs agreed to carry out a site visit, Cllr Harris to follow up about TPOs on trees, concerns about the stream being blocked and larger consultation of residents. Cllrs **resolved to object** on the grounds of issues around access, flooding, an incorrect application, trees and knotweed not being addressed – Proposed Cllr Tarr, seconded Cllr Williams.

4. Graig Community Centre Parking

To consider resident parking at Graig Community Centre – **Resolved** to confirm that the car park is for the use of hall users only – Proposed Cllr Williams, seconded Cllr Watts. It was agreed that Cllr Harris will investigate planning permissions for the current reduced parking spaces at the pub.

5. Flooding

To receive an update – Cllr Harris has asked for a flood report and is awaiting a response. Agreed that Cllr Harris will contact the flood risk manager at NCC for a site visit.

6. Allotments – Greenhouse Requests

To consider greenhouse requests – Cllrs **resolved** to approve the two greenhouse requests – Proposed Cllr Appleton, seconded Cllr Tarr.

7. Community Engagement

To consider options for community engagement – **Item deferred**.



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8. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 31st January 2024 –
Resolved - Proposed Cllr Harris, seconded Cllr Watts.

9. Matters Arising from Minutes and Clerk's Update

- a) To consider any updates or matters arising from the minutes – Item 11c - It was noted that the invoice for outside maintenance was for outside Graig Hall, (Cllr Williams took no part in the discussion). Item 12a - Cllr Tarr confirmed he had asked for an extension with no response so requested a further extension.
- b) To receive Clerk's update – the update was **noted** and queries answered. Clerk to forward email from NCC regarding Play Grant to Cllr Harris.

10. Newport City Councillors

To receive a report from City Councillors – **Item deferred**.

11. Cllr Training

To consider Cllr training courses – **Item deferred**.

12. Annual Return and Internal Audit for 2022-23 – This item deferred, awaiting Internal Audit report.

- a) To receive the Internal Audit report for 2022-23 and agree any action required.
- b) To approve the Accounting Statements for 2022-23.
- c) To approve the Annual Governance Statement for 2022-23.

13. Finance

- a) To receive financial documents – the bank reconciliation and receipts and payments summary to January 2024 were **noted**.
- b) To approve the following schedule of payments.
Resolved to approve the following payments – Proposed Cllr Fry, seconded Cllr Tarr.

<u>Payee</u>		<u>Amount</u>
SLCC Enterprises	Locum Services (January 24 – Invoice 706)	£2,703.00
VisionICT	Cllr Email addresses	£21.60
HAGS SMP Ltd	Outstanding invoice from 2021	£234.36
SKD Plumbing	Gas safety certificate Graig Hall	£80.00

Bank balance as at 31st January 2024 - £74,245.70

14. Planning – Item moved forward – see above.

15. Next Meeting

Wednesday 27th March 2024 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.

Meeting closed at 21.09

These minutes were approved at the meeting held on 27th March 2024