



GRAIG COMMUNITY COUNCIL

27.09.17

Updated 30.09.17

External Auditor's Issues Arising from Audit Conclusion for March 2017

Issue 1: Internal audit flagged that the self managed risk assessment had been carried out one day too late to be compliant with current regulation.

Action: The audit was completed as soon as this was flagged and needs no further update during 2017/18, but must be completed again during the 2018/19 period and annually moving forward.

Timescale: Completed for 2017/18, to be diarised for completion 2018/19.

Completed: Completed for 2017/18.

Issue 2: Said to have incorrectly stated NO to Trust Funds disclosure (but say this is in response to question 9, to which the response was N/A as suggested)

Action: Clerk to check if this is a mistake.

Timescale: Within 2 weeks of the above date.

Completed: Still being addressed, awaiting a response from the external Auditor

Issue 3: Internal Auditor's recommendations regarding the Fixed Asset register.

Action: Work with the Internal Auditor to address the issue.

Timescale: Within 2 weeks of the above date.

Completed: Still being addressed, Fixed Asset register will be amended in line with Internal Auditor recommendations

Issue 4: Re-approval of the Annual Return was not carried out following changes made after audit.

Action: The annual return was not altered following the internal audit and not initially signed until that audit was carried out. It appears procedures on the form have been changed making it no longer necessary for the Return to be re-approved following the External Audit. Clerk to ask Council to assess and re-approve in any event at the full council meeting of 27.09.17. The Annual Return is confusing and advice on filling it in sketchy, Clerk to fill in survey and comment as much.

Timescale: All issues in the report to be discussed and action plan to be approved on 27.09.17. Clerk to return survey suggesting improvements within 2 weeks.

Completed: Discussed during the meeting of 27.09.17 and survey completed 30.09.17

Clerk to the Council: Sian Davies 6 Vale View, Gelli Park, Risca, Newport. NP11 6HS

Tel: 01633 614119, Mobile: 07971 094382 Email: clerk@graigcc.co.uk

Website: www.graigcc.co.uk



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