



GRAIG COMMUNITY COUNCIL

**Agenda for the Meeting of the Community Council
to be held at Graig Community Centre and remotely via Zoom
at 19.00 on Wednesday 26th June 2024**

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 26th June 2024 at 19.00, to be held at Graig Community Centre and remotely via Zoom:

<https://us06web.zoom.us/j/81211908327?pwd=MlVJVGttdjVvWU9KWTBKWE1pSTEyQT09>

Meeting ID: 812 1190 8327 Passcode: 096530

Mrs Clare Cotterell – Locum Clerk/RFO - clerk@graiGCC.co.uk
21 June 2024

1. Chairman's Welcome and Public Participation

2. Apologies for Absence

To receive apologies for absence.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda.

4. Minutes

To agree the accuracy of the minutes of the Annual Meeting held on Wednesday 29th May 2024

5. Matters Arising from Minutes, Updates and Clerk's Update

a) To consider any updates or matters arising from the minutes.

b) To receive an update on the Council website.

c) To receive Clerk's update.

6. Annual Return 2022-23

a) To receive the audit report from Audit Wales for 2022-23.

b) To agree an action plan to address matters raised by Audit Wales for 2022-23.

c) To agree a fee for requested hard copies of the report – suggested £10.00

7. Annual Return and Internal Audit for 2023-24

a) To receive the Internal Audit report for 2023-24 and agree any action required.

b) To approve the Accounting Statements for 2023-24.

c) To approve the Governance Statement for 2023-24.

8. Council Policies

To review and adopt a Training Plan.

9. Finance

a) To receive financial documents to May 2024.

b) To consider website training for Clerk and Cllr Cleeve with Vision ICT at a cost of £75.00 each.

c) To approve the schedule of payments.

10. Newport City Councillors

To receive reports from City Councillors.

11. Correspondence

To consider correspondence received.

12. Allotments

To consider a greenhouse request.



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13. Community Centres

- a) Graig – Dilapidation Schedule - to review and agree action required.
- b) To review and approve draft Terms of Hire.

14. Planning

To consider responses to planning applications received.

15. Next Meeting

Wednesday 31st July 2024 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.