



# GRAIG COMMUNITY COUNCIL

**Agenda for the Meeting of the Community Council  
to be held at Graig Community Centre and remotely via Zoom  
at 19.00 on Wednesday 30<sup>th</sup> October 2024**

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 30<sup>th</sup> October 2024 at 19.00, to be held at Graig Community Centre and remotely via Zoom:

<https://us04web.zoom.us/j/71127362143?pwd=Ha5t0n67lvdSwmP6UYq4yMOnc5EQXR.1>

Meeting ID: 711 2736 2143 Passcode: 615473

Mrs Clare Cotterell – Locum Clerk/RFO - [clerk@graiqcc.co.uk](mailto:clerk@graiqcc.co.uk)

25<sup>th</sup> October 2024

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## **1. Chairman's Welcome and Public Participation**

### **2. Apologies for Absence**

To receive apologies for absence.

### **3. Declarations of Interest**

Members to declare an interest in any items of business on the agenda.

### **4. Minutes**

To agree the accuracy of the minutes of the meeting held on Wednesday 25<sup>th</sup> September 2024

### **5. Matters Arising from Minutes, Updates and Clerk's Update**

- a) To consider any updates or matters arising from the minutes.
- b) To receive Clerk's update for October.
- c) To receive updates from Working Groups:
  - i) Graig Community Centre WG
  - ii) Play Area WG

### **6. Finance**

- a) To receive financial documents to 30 September 2024.
- b) To consider additional equipment required for repair of play equipment - £1,361.55
- c) To consider bulb planting in raised planter Bassaleg Shops- £39.55
- d) To agree donation amount for Remembrance wreath/poppies.
- e) To consider Tidy Exterior Cleaning quotation.
- f) To consider quotation to repair the Sun Dial.
- g) To consider quotation for new bilingual fire exit signs.
- h) To approve the schedule of payments.

### **7. Newport City Councillors**

To receive reports from City Councillors.

### **8. Annual Return 2023-24**

To review Audit Wales report for 2023-24 and approve any action required.

### **9. Internal Audit for 2024-25**

To appoint an Internal Auditor for 2024-25.

### **10. Rhiwderin**

- a) Flooding – re recent flooding 15<sup>th</sup>/16<sup>th</sup> October.
- b) Community Centre – protection of car park and field from unauthorised encampment.

### **11. Christmas Tree Arrangements**

- a) Graig Community Centre – remove dead tree/install new tree.
- b) Rhiwderin Community Centre
- c) St Basils Church - request for tree and running costs.



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## **12. Policies**

To review, amend if required, and adopt:

- a) Complaints Procedure.
- b) Disability and Equal Opportunities Statement.

## **13. Planning – deferred from last meeting.**

- a) To consider a procedure or delegation for reviewing/responding to planning applications.
- b) To consider responses to any planning applications received:

## **14. Next Meeting**

Wednesday 27<sup>th</sup> November 2024 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.