



GRAIG COMMUNITY COUNCIL

Agenda for the Meeting of the Community Council to be held at Graig Community Centre and remotely via Zoom at 19.00 on Wednesday 26th February 2025

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 26th February 2025 at 19.00, to be held at Graig Community Centre and remotely via Zoom:

<https://us04web.zoom.us/j/71127362143?pwd=Ha5t0n67lvdSwmP6UYq4yMOnc5EQXR.1>

Meeting ID: 711 2736 2143 Passcode: 615473

Mrs Clare Cotterell – Locum Clerk/RFO - clerk@graiqcc.co.uk
21st February 2025

1. Chairman's Welcome and Public Participation

2. Apologies for Absence

To receive apologies for absence.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda.

4. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 29th January 2025

5. Matters Arising from Minutes, Updates and Clerk's Update

- a) To consider matters arising from the minutes and any updates.
- b) To receive Community Wellness Event feedback.
- c) To receive an update from the Recruitment working group
- d) To receive Clerk's update.

6. Bassaleg Bridge

To receive City Cllr update on the bridge.

7. City Councillor Reports

To receive City Cllr reports.

8. Planning

To consider responses to:

- a) 25/0002 | REPLACEMENT OF EXISTING SINGLE GLAZED WINDOWS WITH ALUMINIUM WINDOWS ON THE FRONT ELEVATION AND UPVC WINDOWS ON THE REAR ELEVATION, AND NEW ALUMINIUM/WOOD DOORS | Old Station House Church Road Lower Machen Newport NP10 8GW
- b) Any other planning applications received.

9. Financial Regulations and Internal Control Procedures

To review and approve updated Financial Regulations and Internal Control Procedures.

10. Community Centre Bookings System

To review bookings systems for Community Centres

11. Pump House

To consider works to the Pump House and review and consider quotations.

12. Finance

- a) To receive financial documents to 31st January 2025.
- b) To approve the schedule of payments.

13. Fixed Asset Register

To review the updated fixed asset register and approve any disposals.

14. Next Meeting - Wednesday 26th March 2025 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.