



# GRAIG COMMUNITY COUNCIL

## Agenda for the Annual Meeting of the Community Council to be held at Graig Community Centre and remotely via Zoom at 19.00 on Wednesday 28<sup>th</sup> May 2025

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 28<sup>th</sup> May 2025 at 19.00, to be held at Graig Community Centre and remotely via Zoom:

<https://us04web.zoom.us/j/71127362143?pwd=Ha5t0n67lvdSwmP6UYq4yMOnc5EQXR.1>

Meeting ID: 711 2736 2143 Passcode: 615473

Mrs Clare Cotterell – Locum Clerk/RFO - [clerk@graiqcc.co.uk](mailto:clerk@graiqcc.co.uk)  
22 May 2025

---

### 1. Election of Chairman

### 2. Election of Vice Chairman

### 3. Apologies for Absence

To receive apologies for absence.

### 4. Declarations of Interest

Members to declare an interest in any items of business on the agenda.

### 5. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 30<sup>th</sup> April 2025

### 6. Matters Arising from Minutes, Updates and Clerk's Update

- a) To consider matters arising from the minutes.
- b) To receive any other updates.
- c) To receive Clerk's update.

### 7. Recruitment

To receive an update from the Recruitment working group.

### 8. Bassaleg Bridge

To receive a City Cllr update on the bridge.

### 9. City Councillor Reports

To receive City Cllr reports.

### 10. Planning

To consider responses to any planning applications received.

### 11. Council Documents and Procedures

- a) To review, amend if required, and adopt the Council's policies and procedures.
- b) To review delegation arrangements, committees and terms of reference (if any), agreements (inc. legal) and representation with external bodies and reporting back.
- c) To review the Council's and staff subscriptions.
- d) To review the Council's expenditure under s137 of the Local Government Act 1972. Confirmed £0.00 for 24-25.
- e) To agree a Schedule of Meeting Dates for the year.

### 12. Insurance

To review and approve the insurance cover for 2025/26.

### 13. Finance

- a) To receive financial documents to 30<sup>th</sup> April 2025.
- b) To approve Cllr allowances for 25/26.
- c) To consider a grant application from the Best Kept Village group.
- d) To approve the schedule of payments.

### 14. Next Meeting - Wednesday 25<sup>th</sup> June 2025 at 19.00 –Full Council Meeting - Graig Community Centre and via Zoom.