



GRAIG COMMUNITY COUNCIL

Agenda for the Annual Meeting of the Community Council to be held at Graig Community Centre and remotely via Zoom at 19.00 on Wednesday 29th May 2025

All Community Councillors are duly **summoned** to attend the Meeting of the Council on Wednesday 29th May 2025 at 19.00, to be held at Graig Community Centre and remotely via Zoom:

<https://us04web.zoom.us/j/71127362143?pwd=Ha5t0n67lvdSwmP6UYq4yMOnc5EQXR.1>

Meeting ID: 711 2736 2143 Passcode: 615473

Mrs Clare Cotterell – Locum Clerk/RFO - clerk@graiqcc.co.uk
28 May 2025

1. Election of Chairman

2. Election of Vice Chairman

3. Apologies for Absence

To receive apologies for absence.

4. Declarations of Interest

Members to declare an interest in any items of business on the agenda.

5. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 30th April 2025

6. Matters Arising from Minutes, Updates and Clerk's Update

- a) To consider matters arising from the minutes.
- b) To receive any other updates.
- c) To receive Clerk's update.

7. Recruitment

To receive an update from the Recruitment working group.

8. Bassaleg Bridge

To receive a City Cllr update on the bridge.

9. City Councillor Reports

To receive City Cllr reports.

10. Planning

To consider responses to any planning applications received.

11. Council Documents and Procedures

- a) To review, amend if required, and adopt the Council's policies and procedures.
- b) To review delegation arrangements, committees and terms of reference (if any), agreements (inc. legal) and representation with external bodies and reporting back.
- c) To review the Council's and staff subscriptions.
- d) To review the Council's expenditure under s137 of the Local Government Act 1972. Confirmed £0.00 for 24-25.
- e) To agree a Schedule of Meeting Dates for the year.

12. Insurance

To review and approve the insurance cover for 2025/26.

13. Finance

- a) To receive financial documents to 30th April 2025.
- b) To approve Cllr allowances for 25/26.
- c) To consider a grant application from the Best Kept Village group.
- d) To approve the schedule of payments.

14. Next Meeting - Wednesday 25th June 2025 at 19.00 –Full Council Meeting - Graig Community Centre and via Zoom.