



# GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at  
Graig Community Hall (and remotely via Zoom)  
at 19.00 on Wednesday 28<sup>th</sup> August 2024

Members present: Cllr J Watts, Cllr M Cleeve, Cllr P Appleton, Cllr J Harris, Cllr J Roe, Cllr L Fry,  
Cllr D Williams, Cllr N Tarr (until 19.45)

Members of the Public: 3

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 19.04

## 1. Chairman's Welcome and Public Participation

## 2. Apologies for Absence

To receive apologies for absence – Apologies were received from Cllr Sayer.

## 3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – **None**.

## 4. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 31<sup>st</sup> July 2024 –  
**Resolved** - Proposed Cllr Cleeve, seconded Cllr Harris.

## 5. Matters Arising from Minutes, Updates and Clerk's Update

- a) To consider any updates or matters arising from the minutes - **None**
- b) To receive an update on Community Speedwatch – Cllr Tarr has produced a poster which was discussed and will be amended.
- c) To receive an update regarding broadband provision – Talktalk is the current provider, may need to call out engineer to fix current issues or find new service provider.
- d) To receive Clerk's update – **received and noted**.

## 6. Bassaleg Bridge

To receive an update on Bassaleg Bridge – After discussion Cllrs agreed to arrange a meeting with Jane Bryant, a representative from NCC and residents with a date agreed before the next meeting. Cllr Harris will contact NCC and Cllr Williams will contact Jane Bryant.

## 7. Community Centres

- a) Rhiwderin – to confirm the agreement with Rhiwderin Community Centre Management Committee (RCC) for cross charging of utility costs and/or other costs for Rhiwderin Community Centre – **Resolved** that utilities/costs will be charged on a quarterly basis, material charges to be approved in advance with the Council, minor cosmetic repairs to be carried out by RCC – Proposed Cllr Cleeve, seconded Cllr Williams.
- b) Graig – to receive an update from the Graig Community Centre working group. The 1<sup>st</sup> meeting was held on 5<sup>th</sup> August to discuss the schedule of dilapidation.
  - Cllrs agreed for volunteers to meet to start to clear pump house on Sunday 1st September at 10am.
  - Sundial repair quotes to be received by next council meeting.
  - Hedge clearing by NCC around the grounds is carried out once a year – further regular clearing will be needed so need to obtain quotes.
  - Quote circulated for planter at Bassaleg Shops at £525.00 + VAT with Rob Williams – **Resolved** to accept the quote from Rob Williams at £525.00 + VAT – Proposed Cllr Cleeve, seconded Cllr Roe, 6 voted for, 1 abstained.



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- c) Graig – Tabernacle Church – to confirm arrangements for ending long term hire – Cllr Harris to confirm the end date of hire, and the expectation that they remove all equipment before the end of hire term. Cllrs agreed that future long term hire is to be agreed by the Council in advance.
- d) Graig – to discuss car parking at Graig Community Centre – Cllrs agreed to revisit whether permits exist for residents and have conversations with local residents/other businesses who may use car park.

## 8. Play Area Inspections/Repairs

- a) To consider setting up a working group to regularly review play area inspection reports and propose remedial work if required – item **deferred**.
- b) To review recent play inspection report and quotations received – quotes were requested from 3 contractors – a) £5,829.00 +VAT, b) was still awaited and c) is a quote to replace parts at £1,948.36 + VAT, (with parts to be ordered directly) and £750.00 for labour costs – **Resolved** to accept the separate parts and labour quote (c) from Michael Arthur – Proposed Cllr Roe, seconded Cllr Fry.

Cllr Watts proposed to extend the meeting by 15 mins, seconded Cllr Cleeve.

## 9. Finance

- a) To receive financial documents to 31 July 2024 – Receipts & Payments Summary and Bank Reconciliation to 31 July 2024 were **received and noted**. Clerk confirmed still no response or information received regarding the play grant.
- b) To approve the following schedule of payments – **Resolved** – Proposed Cllr Watts, seconded Cllr Roe.

<u>Payee</u>		<u>Amount</u>
Vision ICT	Website training	£90.00
SLCC Enterprises Ltd	Locum services July 24 (791)	£2,717.95
Audit Wales	Audit fees for 22-23 (full audit)	£835.50

Bank balance as at 31 July 2024 - £73,720.99

## 10. Newport City Councillors

To receive reports from City Councillors:

City Cllr Harris reported:

There has been no Newport City Council meeting since the last Community Council Meeting. During this time, I have requested the replacement of an open top street bin to be replaced. Bassaleg Bridge was discussed. The bridge is at the design stage now, and I am to contact Newport regarding at what stage the Council is now at regarding the bridge

Following on from that I have contacted the leader of Newport City Council to assist me in approaching officers who have responsibility for the bridge project.



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## 11. Planning

- a) To consider a procedure or delegation for reviewing/responding to planning applications – Item **deferred**.
- b) To consider responses to planning applications received: - Item **deferred**.
  - i) 24/0404 | S73 APPLICATION TO VARY CONDITION 1 (APPROVED PLANS) AND DISCHARGE CONDITION 3 (MATERIALS), CONDITION 4 (MEANS OF ENCLOSURE), CONDITION 5 (LANDSCAPING) AND CONDITION 11 (DRAINAGE) OF 19/1231 CONSTRUCTION OF A NEW DWELLING AND ASSOCIATED PARKING. AMENDMENTS INCLUDE REMOVAL OF INTEGRAL RETAINING WALL AND CHANGES TO DRAINAGE | 27 Penylan Close Bassaleg Newport NP10 8NW
  - ii) 24/0645 | PROPOSED TWO STOREY SIDE EXTENSION AND DORMER REAR LOFT CONVERSION | 15 Oaklands Park Drive Rhiwderin Newport NP10 8RB

## 12. Co-option of Members

To consider co-option of new members – Item **deferred** to next meeting.

## 13. Next Meeting

Wednesday 25<sup>th</sup> September 2024 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.

**Meeting closed at 21.15**

**These minutes were approved at the meeting held on Wednesday 25<sup>th</sup> September 2024**