



GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 26th March 2025

Members present: Cllr J Watts, Cllr M Cleeve, Cllr P Appleton, Cllr D Williams, Cllr J Harris,
Cllr K Sayer, Cllr J Roe, Cllr L Fry.

Members of the Public: 3

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 19.02

1. Chairman's Welcome and Public Participation

The Chairman welcomed all to the meeting.

Thanks were given from a resident for organising the visit from the health board and asked if there is a possibility for any community first aid training. It was confirmed the Council would be contacting Jacks Appeal and other organisations for training opportunities.

2. Apologies for Absence

To receive apologies for absence – Apologies were received from Community Cllrs Tarr and Whittaker.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – **None**.

4. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 26th February 2025 –
Resolved – Proposed Cllr Watts, seconded Cllr Williams.

5. Matters Arising from Minutes, Updates and Clerk's Update

- a) To consider matters arising from the minutes – some clarification of the City Cllr report from the February meeting was requested. Action: Cllr Watts will write to the Police Commissioner to ask why police updates can no longer be published.
- b) To receive any other updates:
 - An abandoned car is still present and appears to be on NCC land, Cllr Cleeve has emailed the leader of NCC to assist with removal.
 - The pump house has started to be emptied.
 - Cllr Watts will email Matthew Evans, Leader of Conservative Party in Newport, re City Cllr Jones' lack of communication with the community council.
- c) To receive an update on the Community Centre booking system trial – It was noted that the trial is going well and is a 90 day free trial.
- d) To receive Clerk's update:
 - A complaint letter to SSE regarding the missing refund due to the Council has been drafted and will be sent.
 - Welsh Water - Options are being investigated to fix the flushing system in the gents toilets. After discussion it was **resolved** to increase the monthly direct debit to £180.00 per month for 12 months to clear balance of the outstanding bill – Proposed Cllr Cleeve, seconded Cllr Harris.

6. Recruitment

- a) To receive an update from the Recruitment working group – Cllr Watts has received a draft job advertisement and job description from One Voice Wales – these documents to be circulated to Cllrs for comment.



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- b) To approve an extension to the Locum Clerk contract for up to 3 to 4 months – Cllrs **resolved** to approve an extension to the contract – Proposed Cllr Watts, seconded Cllr Williams.

7. Bassaleg Bridge

To receive City Cllr update on the bridge.

City Cllr Harris updated that he had seen an engineer's report including a picture of the planned new bridge. Information on progress is to be sent to residents by NCC.

8. City Councillor Reports

To receive City Cllr reports.

City Cllr Harris reported:

No City Council meeting held since last Community Council meeting and no requests received from residents to take to Newport City Council.

9. Planning

To consider responses to:

- a) 25/0171 | FRONT INFILL EXTENSION | 59 Laurel Road Bassaleg Newport NP10 8PS – **Resolved** - No Objection.
b) Any other planning applications received – **None**.

10. Risk Management Schedule

To review and approve Risk Management Schedule – The Risk Management Schedule was reviewed, amended and **resolved** to approve – Proposed Cllr Watts, seconded Cllr Williams.

11. Allotments

- a) To review and approve plot fees for 2025-26 – **Resolved** to keep the fees to £3.75 for 2025-26 – Proposed Cllr Watts, seconded Cllr Sayer.
b) To consider a request to site a greenhouse (plot 7a) – **Resolved** to approve the request for a greenhouse – Proposed Cllr Watts, seconded Cllr Harris.
c) To consider future requests for greenhouses to be approved by the Allotments Association Committee – Cllrs **resolved** that all future requests for greenhouses are brought to full Council for consideration – Proposed Cllr Sayer, seconded Cllr Appleton - 7 voted for, 1 abstained – Proposal carried.

12. Finance

- a) To receive financial documents to 28th February 2025 – The bank reconciliation and receipts and payments summary were **received and noted**.
b) Welsh Water – to review outstanding bill for Graig Community Centre account and agree new Direct Debit amount – **resolved** under Item 5d above.
c) To approve the following schedule of payments – **Resolved** – Proposed Cllr Watts, seconded Cllr Williams.

<u>Payee</u>		<u>Amount</u>
Tidy Cleaning	Graig Hall – (10899)	£631.94
One Voice Wales	Subscription for 2025-26	£985.00
Vision ICT	Hosting 7 email accounts – (19865)	£168.00
SLCC Enterprises Ltd	Locum Services – February 2025 – (SD2018-1)	£2,508.00

Bank balance as at 28th February 2025 - £106,137.26



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13. Planters

To consider options for stored planters – There are 8 planters which have been stored for several years. It was agreed for a local contractor to use 6 of the planters in exchange for some work for GCC, possible clearance/repair of wall/fence on Cowshed Lane. The remaining 2 planters will go to another local contractor.

14. Next Meeting - Wednesday 30th April 2025 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.

Meeting closed at 20.56

These minutes were approved at the meeting held on 30th April 2025