



GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 30th July 2025

Members present: Cllr J Watts, Cllr M Cleeve, Cllr D Williams, Cllr N Tarr, Cllr J Harris, Cllr L Fry,
Cllr P Appleton, Cllr K Sayer.

Members of the Public: 10

Minutes: Mrs C L Cotterell (Locum Clerk/RFO)

Meeting started at 19.00

1. Chairman's Welcome and Public Participation

The Chairman welcomed members of the public to the meeting,

2. Apologies for Absence

Apologies were received from Cllr Roe. Cllr Whittaker was absent.

3. Declarations of Interest

Members to declare an interest in any items of business on the agenda – **None**.

4. Minutes

To agree the accuracy of the minutes of the meeting held on Wednesday 30th July 2025

Resolved – Proposed Cllr Tarr, seconded Cllr Watts, 7 voted for, 1 abstained.

5. Matters Arising from Minutes, Updates and Clerk's Update

- To consider matters arising from the minutes – Cllrs Watts and Cleeve confirmed that the Facebook page is updated when minutes are published.
- To receive any other updates: Cllr Cleeve attended a meeting regarding Rhiwderin flooding, National Resources Wales are looking to clear culverts.
- To receive Clerk's update: Play grant applied for with Newport City Council for 2025-26, and payment received. Clerk still awaiting responses from some Cllrs regarding the 2025-26 members allowances.

6. Bassaleg Bridge

To receive a City Cllr update on the bridge – It was noted that Cllr Cleeve will respond to Rhian Howell's email.

7. City Councillor Reports

To receive City Cllr reports.

City Cllr Harris reported:

- The last Council meeting was held on the 15th July. Discussed at the meeting was Promoting Neurodiversity inclusivity in Newport. Treasury Management Year end Report, the Anti-Poverty Strategy, the Annual Safeguarding Report and the Affordable Housing prospectus.
- The Police update by Chief Superintendent Jason White, reported monies given to Gwent Police by the Home Office, include one million pounds to undertake 'Hot Spot' patrols. There are 11 Hot spots in Newport and in the last ¼ there have been 19 arrests and 22 hotspot searches.
- There is going to be an increase in dedicated neighbourhood officers.
- There is to be a safer streets summer initiative with a city centre focus addressing Anti-social Behaviour, street crime and retail crime working community partners



GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 30th July 2025

- To view the council meeting online visit – [Council - Tuesday 15 July 2025, 5:00pm - Newport City Council Webcasts](#)

8. Annual Community Council Survey 2025

Proposal to create a Community Council survey – After a discussion of the draft survey document, it was **resolved** to create and circulate the survey as soon as possible to the community – Proposed Cllr Watts, seconded Cllr Cleeve.

9. Maintenance

- Repair of allotment gates – Two quotations received D&S Fabrications Ltd at £1400.00 + VAT and Lloyds Fabrications at £1114.00 + VAT - **resolved** to accept D&S Fabrications £1400.00 + VAT – Proposed Cllr Cleeve, seconded Cllr Williams, 7 voted for, 1 abstained.
- Bassaleg Shop planter – regular maintenance – A quotation was received from Just Good Service for tidying up the planter at £150.00 plus £60.00 per month between Mar-Oct. **Resolved** to accept the quotation from Just Good Service – Proposed Cllr Cleeve, seconded Cllr Tarr.

10. Event Working Group

To consider setting up an Events Working Group – It was **resolved** to set up an events working group with Cllrs Watts, Williams, Appleton, Cleeve and Tarr as members and with a budget of up to £500 per event. A Terms of Reference document to be drafted for the next meeting – Proposed Cllr Watts, seconded Cllr Cleeve.

11. Planning

To consider responses to planning applications received – A report on planning, from January 2025 onwards, was circulated by Cllr Tarr.

12. Finance

- To receive financial documents to 30th June 2025 – The bank reconciliation, receipts and payments summary and the Q1 Budget vs Actual report were **received and noted**.
- To approve the following schedule of payments – **Resolved** – Proposed Cllr Watts, seconded Cllr Tarr.

<u>Payee</u>		<u>Amount</u>
SLCC Enterprises Ltd	Locum Services – SD2344-1 – June 2025	£2,337.00
Fort View Grass Cutting	May + June 2025 – 4050 + 4163	£424.08
Cllr Appleton	Reimbursement of Christmas tree costs	£74.08

Bank balance as at 30th June 2025 - £118,814.66

13. Councillor Co-option

To consider a co-option to fill a vacancy – One candidate, Mr Gary Morris, applied. Cllrs **resolved** to co-opt Mr Morris – Proposed Cllr Watts, seconded Cllr Appleton. Cllr Morris signed his Declaration of Acceptance of Office form.

14. To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staff matters – Resolved – Proposed Cllr Tarr, seconded Cllr Watts. All members of the press and public left the meeting.

Cllr Harris proposed to extend the meeting for 15 minutes, seconded Cllr Tarr.



GRAIG COMMUNITY COUNCIL

Minutes of the Meeting of the Community Council held at
Graig Community Hall (and remotely via Zoom)
at 19.00 on Wednesday 30th July 2025

Three candidates have been interviewed for the vacancy of Clerk and Responsible Financial Officer (RFO) for the Community Council.

After discussion it was **resolved** to offer the position of Clerk and RFO to Nikola Goodfellow at NJC scale 9 with a six month probationary period – Proposed Cllr Watts, seconded Cllr Cleeve.

15. Next Meeting - Wednesday 27th August 2025 at 19.00 – Full Council Meeting - Graig Community Centre and via Zoom.

Meeting closed at 21.15